Great News! Getting started in your retirement plan begins today!

Enrolling in your retirement plan is an easy process. It is the first step in beginning or continuing the journey to your retirement goals.

BENEFITS OF YOUR PLAN

Your plan includes a multitude of benefits including:

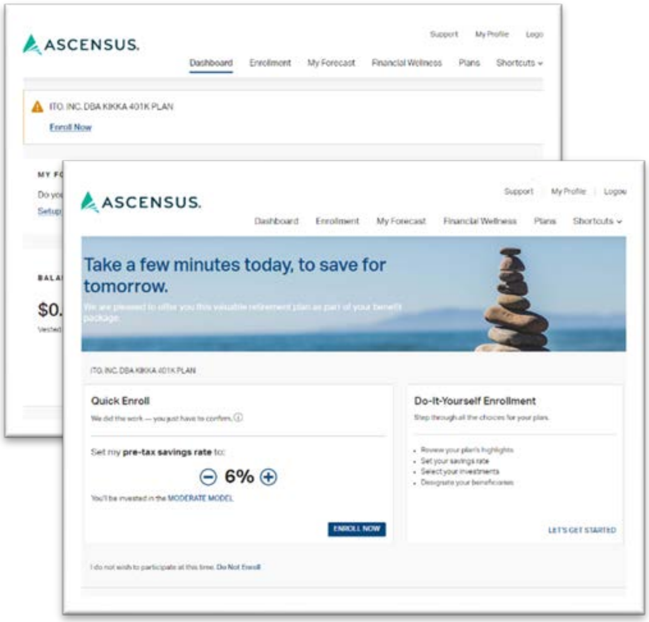
- Making savings easier through automatic payroll deductions
- Pre-Tax saving (up to $23,000, $7,500 catch-up for those 50+ in 2024)
- Investment flexibility allowing you to be Hands-on or Hands-off
- Life event flexibility to adjust your contribution rate and your investment approach

HOW TO LOG ON TO YOUR ACCOUNT FOR THE FIRST TIME

To set up your retirement account, simply visit secure.ascensus.com and enter the default, first-time login information.

- User ID: Your Social Security number in 999009999 format (no dashes)
- Password: Your birthday in MMDDYYYY format (e.g., 06041982 for June 4, 1982)

You will then be guided through the steps to keep your online account secure and complete the brief enrollment process.



If you have any questions, contact the Participant Service Center at 844-749-9981.

Changing Contribution Elections

•Click on“My Account.”
•Click on “Manage Contributions.”
  o Use the top box to make your elections. Please ensure your elections total 100% then, click "Save" when you are finished.
  o To add an available fund, from the bottom box, to your portfolio,click"Select" to the left of the fund you want to add. The fund will appear in the top box.
  o To remove a fund from your portfolio, click "Remove" to the left of the fund's name. The fund will be removed from the top box and will be available in the bottombox.
  o Total must equal 100%, no decimals.

Updating Savings Rate

• Click on“My Account.”
• Click on “Update Savings Rate.”
• Select a source to begin your savings rate change(s) and click “Submit.”
• Select the deduction type–percent or dollar amount.
• Enter the savings rate in the New Percent/Amount box and click “Submit.”

Beneficiary Designation

• On the top corner of the page, click on your name.
• Click on “Designate Your Beneficiaries.”
• Answer the Marital Status question and click “Continue.”
• Add a Primary Beneficiary and select Beneficiary Type, then click “Continue.”
• Complete the required fields, then click “Continue.”
• Click on the “Review” button to add Contingent Beneficiaries–click on “Return toAdd” or “Continue with Review.”
• Review the Retirement Plan Beneficiary Designation form that is generated foraccuracy.
• Check the box to Authorize & Submit and click on “Submit Electronically”

If you have any questions, contact the Participant Service Center at 844-749-9981.